

## AMENDMENT NO. 2

This Amendment modifies Contract No. 1685-15506 for Professional Architectural and Engineering Services by and between the County of Cook, Illinois, herein referred to as "County" and Milhouse Engineering and Construction, Inc., authorized to do business in the State of Illinois hereinafter referred to as "Contractor":

### RECITALS

Whereas, the County and Contractor have entered into a Contract approved by the County Board on January 18, 2017, (hereinafter referred to as the "Contract"), wherein the Contractor is to provide Professional Architectural and Engineering Services (hereinafter referred to as the "Services") from January 25, 2017 through April 24, 2020, in an amount not to exceed \$866,546.33; and

Whereas, Amendment No. 1 was executed by the Chief Procurement Officer on May 18, 2018, in the amount of \$27,485.00; and

Whereas, an increase in the amount of \$34,575.20 is required for the continuation of Services; and

Whereas, the County and Contractor desire to include additional scope of services to the Contract; and

Now therefore, in consideration of mutual covenants contained herein, it is agreed by and between the parties to amend the Contract as follows:

1. The Contract is increased by \$34,575.20 and the Total Contract Amount is revised to \$928,606.53.
2. The Contract is hereby amended to incorporate Attachment A and made part of the Contract as Exhibit.
3. The attached Identification of Sub-Contractors/Suppliers/Sub-Consultants Form, MBE/WBE Utilization Plan forms and Cost Proposals are incorporated and made a part of this contract in attachment B.
4. All other terms and conditions remain as stated in the Contract.

In witness whereof, the County and Contractor have caused this Amendment No. 2 to be executed on the date and year last written below.

County of Cook, Illinois

By:

Chief Procurement Officer

Milhouse Engineering and Construction, Inc.

Signed

WILBUR C. MILHOUSE III

Type or print name

Date:

1.22.19

Date:

10/25/18

ATTACHMENT A

**CHANGE ORDER REQUEST  
CHANGE TO CONSULTANT CONTRACT  
OFFICE OF CAPITAL PLANNING AND POLICY**

DATE: 03-Aug-18

PROJECT: Department of Corrections Div 1 & Div 1A Demolition C. C. PROJECT DIRECTOR: Sheila Atkins  
CONSULTANT: Milhouse Engineering & Construction, INC CC DOC. NO: 1695-15506 P.O. NO: 70000002858,2  
SPECIFY TYPE: BASIC SERVICES        ADDITIONAL SERVICES   X   REIMBURSABLES       

CHANGE ORDER (C.O.) ITEM NO: 2  
This is not the C.O. number. It is the proposal (item) number (i.e. 01, 01r1, 02, etc.) submitted by Consultant.

COOK COUNTY ASSIGNED C.O. NO: 2  
There may be more than 1 item assigned to a C.O.

This item will result in change to the Contract in the form of a CREDIT        ADD   X   IN THE AMOUNT OF: \$34,575.20  
This item will INCREASE   na   DECREASE   na   the Contract Time by the following number of days: 0

Who Initiated this change order request? (Check all that apply below):

Owner   X   User Agency        AE/Consultant        Other (Specify):       

What is the reason for this Change Order request ? (Check all that apply below):

Unforeseen Condition        Field Condition        Code Change        Other (Specify): Additional Scope Items

Below, provide additional information (if any) considered relevant to this change order:

The Project Director shall attach the following to this form:

> Analysis

List additional relevant attachments below:

Amendment #1  
Contract Compliance Letter  
Change Order Package

SUBMITTED: 

DCPP DPROJECT DIRECTOR

REVIEWED: 

DCPP DEPUTY DIRECTOR

**CONSULTANT'S ADDITIONAL SERVICES FEE REQUEST FORM**  
**CONSULTANT TO COMPLETE ALL BLANKS AND SUBMIT THIS FORM WITH ITS REQUEST FOR THE USE OF ADDITIONAL SERVICES**

PROJECT NAME: A/E Services Department of Corrections Division 1 & Division 1A Demolition DATE: 08-Aug-18  
 AE/CONSULTANT: Milhouse Engineering & Construction, INC ADD. SER. REQUEST NO: 2  
 CONTRACT No: 1685-16608 ADD. SER. P.O. No: 7000002888 AMOUNT OF REQUEST: \$4,576.20  
AMOUNT WILL AUTOMATICALLY SHOW ON LINE F BELOW

REQUESTED BY: Cook County ☒ CC User Agency ☐ Consultant ☐ Other (Specify): \_\_\_\_\_  
 Correspondence ☒ Meetings ☒ Other ☐

LIST ITEMS & DATES: Change of Scope: Feasibility and concept design of temporary roadway which would become a permanent roadway between the CCB loading dock and Sacramento. Misc out of scope items requested to be included into the final design. JOC for Post 4A.

**ITEMS NOTED IN THIS SECTION ARE REQUIRED TO BE ATTACHED TO THIS FEE REQUEST BY CONSULTANT**  
 Incomplete or incorrect packages will be returned for revision. The County retains the right to request additional information and itemization of fees.

**CHECK DESCRIPTION**

1. Copy of County RFP or Consultant's Request for use of Additional Services or Reimbursable Expenses
2. For Consultant Initiated Additional Services or Reimbursable Expenses include:
  - a. Reason for this request
  - b. Whether any alternatives were considered & reason for selecting this course of action.
  - c. Whether related additional services might be required for this item in the future and why
3. Consultant's detailed / Itemized cost estimate (Rates shall not exceed those specified in Contract)
4. Schedule for the additional work or a statement that it will not impact the schedule

**FEE REQUEST SUMMARY**

A. BEGINNING BALANCE FOR THIS PO:	0.00
B. TOTAL APPROVED CHANGE ORDERS TO THIS P.O. TO DATE (Do not include this request): <sup>1</sup>	27,485.00
C. ADJUSTED BALANCE WITH APPROVED CHANGE ORDERS TO DATE:	27,485.00
D. TOTAL APPROVED FEE REQUESTS TO DATE (Do not include this request):	0.00
E. REMAINING BALANCE WITH APPROVED FEE REQUESTS TO DATE:	27,485.00
F. AMOUNT OF THIS FEE REQUEST:	4,576.20 (Insert amount above)
G. ADJUSTED BALANCE FOR THIS ACCOUNT TO DATE:	(7,080.20)
H. AMOUNT REQUIRED FOR CHANGE ORDER TO THE PO (If line G results in a negative balance) <sup>2</sup>	34,576.20
I. ENDING BALANCE FOR THIS PO:	27,485.00

**J. SUMMARY ITEMIZATION:**


1. Printing, Submittals/Deliverables	0.00
2. Programming ..... (Check here if Programming is included w/Schematic below) <input type="checkbox"/>	0.00
3. Schematic Design Phase:	0.00
4. Design Development Phase	0.00
5. Construction Documents Phase	34,576.20
6. a. Bid Documents - Printing	0.00
7. Bidding/Negotiation Phase	0.00
8. Construction & Post Construction Services	0.00
9. Construction Observation & Field Reports	0.00
# Post-Construction (Project) Services	0.00
# Other Fee or Credit	0.00
# Other Fee or Credit	0.00
# Other Fee or Credit	0.00
# Other Fee or Credit	0.00

**K. TOTAL PROPOSED FEE REQUEST (This amount must match Line F above)** \$4,576.20

This Additional Service Fee Request includes all services required to fulfill the scope of work, including that of all Subconsultants. The AE/Consultant understands that services provided by this request are governed by the Agreement between the Consultant

AE/CONSULTANT: Stan-lee C. Kadzibek, S.E., P.E.  
 PREPARED & SUBMITTED BY (PRINT OR TYPE NAME)  
Vice President, Civil and Transportation  
 TITLE

SIGNATURE

<b>COUNTY USE ONLY:</b>	
 PROJECT DIRECTOR	 DEPUTY DIRECTOR
DATE: <u>8/15/18</u>	DATE: <u>8/15/18</u>

1. A Change Order is a Board approved action to increase/decrease the amount of the Purchase Order. Do not show an amount on this line unless directed to do so by the County.

**PROFESSIONAL SERVICES CHANGE ORDER SUMMARY**  
TO BE COMPLETED BY THE COPP PROJECT DIRECTOR FOR THE PROJECT

DATE: 8/3/2018  
ITEM NO: 2

PROJECT: Department of Corrections Division 1 & Division 1A Demolition

CONSULTANT: Milhouse Engineering & Construction, Inc

C.C. Contract No: 1685-16508

CHANGE INITIATED BY: Cook County DCCP  
I.E. CONSULTANT, GENERAL CONTRACTOR, OR COOK COUNTY AGENCY WHO REQUESTED THE CHANGE. IT MAY BE MORE THAN ONE.

THIS ITEM IS: an Add X a Credit       
In the amount of: \$34,575.20

1. Briefly explain the reason this change is required:

Cook County requested the design team to complete a feasibility and concept design of adding a temporary and then permanent road between Sacramento Ave. and the CCB loading dock. Additionally, Milhouse and its subcontractors performed misc. out of scope items throughout the course of the Div. 1 & 1A Demolition design. A JOC package of Post 4A and Judges parking lot fencing was requested to be broken out of the full package.

2. Can project be completed without this change?

YES      NO X

(If 'YES', briefly explain below why this change is considered beneficial or germane to the scope):

3. Does this change result in a better product?

YES X NO     

(If 'YES', briefly explain how this change benefits the project):

The additional out of scope items provide an improved site for the user groups that allow for utilization of the area in lieu of an unusable space. The JOC scope will alleviate current security issues in the Judges Parking Lot.

4. Will this change provide any operational or other type of cost savings to the project in the future?

YES X NO     

(If 'YES', explain what they are):

The addition of the guard post may eliminate the requirement of active security personnel (sheriffs) being present during Division 1 & 1A demolition activities.

5. Are there known future costs related to this change?

YES X NO     

Will there be additional (construction/design) costs related to this change?

The creation of the JOC Package. However, the work is scheduled to be completed by the Division 1 & 1A Demolition package. The JOC package is to be created providing minimal design change and rework of construction activities. The site improvements will not incur future costs except for the construction of.

6. Has review of the Contract Documents verified that the item was not part of the services?

YES      NO NA

(If 'NO' or item was not included but is required to complete the project, provide an explanation):

7. Has the cost submitted with this review been negotiated?

YES X NO     

(If 'NO', explain why):

8. Is the final cost determined to be reasonable? NA


YES X NO     

Provide any other comments below:

PROJECT DIRECTOR:

  
NAME

DEPUTY DIRECTOR

  
NAME

## COOK COUNTY AE/CONSULTANT ADDITIONAL SERVICES LOG

**PROJECT: Department of Corrections Div 1 & Div 1A Demolition**

**LOCATION: Cook County Department of Corrections**

**AE/CONSULTANT: Milhouse Engineering & Construction, INC**

CC. DOC. No.	1685-15506	PO No.	70000002858
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1. Addtl. Services P.O. Opening Balance
2. Approved Change Orders to Date (this PO)
3. Purchase Order Adjusted Balance
4. Total of Addl Ser approved to date
5. Purchase Order Current Balance for AS

[illegible]

August 4th, 2018

Ms. Sheila Atkins  
Project Director  
Cook County, Bureau of Asset Management  
Department of Capital Planning & Policy  
69 West Washington Street, Suite 3000  
Chicago, Illinois 60607

RE: **Contract 1685-15506**  
**Cook County, Department of Corrections, Division I and IA**  
**Change Order #2 Cost Summary**  
**Miscellaneous Out of Scope Items**  
**Temporary and Permanent Road Preliminary Work**  
**JOC Document Package for Guard Post 4A and updated Security Fencing in Judges Parking Lot**  
**Permit Fees**

Dear Ms. Atkins:

At the request of Cook County, Milhouse Engineering & Construction (Milhouse) has prepared the following Cost Summary for Change Order #2.

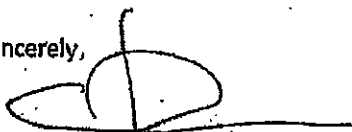
**Cost Summary**

Incinerator toilets in guard towers added to and then deleted from scope.	\$8,627.20
Provide new water and sewer to guard tower	\$8,190.24
Temporary and Permanent Road Preliminary Work	\$4,410.26
Permit Fees	\$5,400.00
JOC Document Package for Guard Post 4A and updated Security Fencing in Judges Parking Lot	\$7,947.50
<b>Total</b>	<b>\$34,575.20</b>

Respectfully submitted,

**MILHOUSE ENGINEERING & CONSTRUCTION INCORPORATED**

Sincerely,



Stan-lee C. Kaderbek, S.E., P.E.  
Vice President, Civil and Transportation

August 4, 2018

Ms. Sheila Atkins  
Project Director  
Cook County, Bureau of Asset Management  
Department of Capital Planning & Policy  
69 West Washington Street, Suite 3000  
Chicago, Illinois 60607

**RE: Contract 1685-15506  
Cook County, Department of Corrections, Division I and IA  
Change Order #2  
Miscellaneous Out of Scope Items  
Temporary and Permanent Road Preliminary Work  
JOC Document Package for Guard Post 4A and updated Security Fencing in Judges Parking Lot  
Permit Fees**

Dear Ms. Atkins:

**Miscellaneous Out of Scope Items and Temporary and Permanent Road Preliminary Work**

At the request of Cook County, Milhouse Engineering & Construction (Milhouse) completed preliminary work for the feasibility and concept design of adding a temporary and then permanent road between Sacramento Ave. and the CCB loading dock. Additionally, Milhouse and its subcontractors performed miscellaneous out of scope items throughout the course of the Division I & IA Demolition design. The following letter contains an outline of the work performed and a corresponding change order request.

On January 22, 2018 at the Division I & IA Design Coordination meeting Cook County requested Milhouse to look into the feasibility of creating a new permanent Guard Post with a Department of Corrections (DOC) campus entrance off of Sacramento Ave. The additional design would include a temporary road with the intent of transforming the temporary road into a permanent road connecting Sacramento Ave. to the CCB Loading Dock. The request included the creation of a scope change for the project as well as the creation of exhibits with various options on how to add a temporary and permanent road. The scope change and exhibits were reviewed by the project team, Cook County, and affected DOC user groups at the February 5, 2018 Division I & IA Design Coordination meeting. After review of the scope change and the exhibits, Cook County requested a concept drawing to utilize for additional discussion with the DOC user groups (specifically the Cook County Sheriffs) and for Milhouse to submit a change order for the estimated cost of the scope change.

Throughout the course of design a few miscellaneous out of scope items were requested to be included into the final design. These items include the following:

- The existing guard towers were requested to have new incinerator toilets
- After addition of the incinerator toilets, it was requested that they be removed from the design
- Provide new water and sewer lines to the Northwest guard tower at the corner of Sacramento Ave. and 26<sup>th</sup> St.

As the above items are not restoration to the existing site condition, but rather improvements to the existing conditions they are considered out of scope and Milhouse is requesting a change order.



The time the Milhouse Project team worked on the above discussed items is below:

SPAAN Tech, Inc	SR EE	SR ME	ASSOC ME	CADD	PM
Incinerator toilets in guard towers added to and then deleted from scope.	24	8	8	16	4
Provide new water and sewer to guard tower		16	30	12	4
Temporary and Permanent Road Preliminary Work	4	4	4	0	0
TOTAL	28	28	42	28	8

Milhouse Construction and Engineering Inc	SR Eng	Assoc Eng	CADD/Ass Eng
Temporary and Permanent Road Preliminary Work	4	4	16

Please see the attached Labor Report and Scope Justification for further detail on work accomplished.

JOC Document Package for Guard Post 4A and updated Security Fencing in Judges Parking Lot

At the request of Cook County, Milhouse Engineering & Construction (Milhouse) is pleased to submit this proposal that expands the original scope of the Division I & IA Demolition to provide a JOC document package for the installation of Guard Post 4A and updated Security Fencing in the Judges Parking Lot.

The JOC document package scope of work includes the following:

- Removing Guard Post 4A and updated Security Fencing in the Judges Parking Lot from the Division I & IA Demolition Issued for Bid documents
- Provide a new document package for JOC work required to complete the installation of the Guard Post 4A and updated Security Fencing in the Judges Parking Lot as originally provided in the Division I & IA Demolition Issued for Bid documents
- JOC work is to include bringing electrical, water, and telecommunication to Guard Post 4A as originally provided in the Division I & IA Demolition Issued for Bid documents
- To minimize redesign and repeating construction activities, sanitary sewer work originally provided in the Division I & IA Demolition Issued for Bid documents will be partially included in the JOC work
- JOC work is to include an interim security camera layout for Guard Post 4A and the Judges Parking Lot that will minimize redesign and the repeating of construction activities originally provided in the Division I & IA Demolition Issued for Bid documents

It is estimated that 36 drawings will need to be updated for both the JOC document package and the Issued for Bid documents. It is estimated that an additional 27 drawings will have to be updated to

remove reference of Guard Post 4A and updated Security Fencing in the Judges Parking Lot from the Issued for Bid documents.

Estimated time for the JOC Document Package is as follows:

	Dwgs	Hr/Dwg	Hours
Drawings Impacting JOC and IFB Package	36	1.5	54
Drawings Impacting IFB Package	27	0.75	21
	Total		75

It is estimated that 70% of the work will be completed by a CADD/Assistant Engineer to complete the drafting of the package, 25% of the work will be completed by an Associate Engineer to complete the design changes due to the JOC package and review of the new drawings, and 5% of the work will be completed by a Senior Engineer for final review and QAQC.

#### Permit Fees

The following fees are estimated costs to acquire building permits. Note that permit fees may vary from below and Milhouse will work with Cook County to provide final costs.

Egress Structures Standard Plan Permit	\$375
Egress Structures MOPD	\$150
Stormwater Permit	\$3000
Fence Easy Permit	\$375
Guard Post Standard Plan Permit	\$375
Driveway Permit	\$375
JOC Guard Post Standard Plan Permit	\$375
JOC Fence Easy Permit	\$375
Total	\$5,400

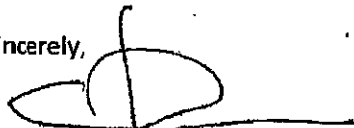
The total change order request for the preliminary work of the temporary/permanent roadway, the out of scope items, JOC Document Package for Guard Post 4A and updated Security Fencing in Judges Parking Lot, and Permit Fees is \$34,575.20.

I trust this change order letter for requested work completed and additional scope services for Division I & IA meets with your requirements. We appreciate the opportunity to be of service to you and Cook County. If you have any questions regarding this information, or if we can be of further assistance, please do not hesitate to contact me at 312-884-8068 or via email at skaderbek@milhouseinc.com.

Respectfully submitted,

**MILHOUSE ENGINEERING & CONSTRUCTION INCORPORATED**

Sincerely,



Stan-lee C. Kaderbek, S.E., P.E.

Vice President, Civil and Transportation

## Labor Detail

Wednesday, May 23, 2018

2:10:26 PM

Milhouse Engineering & Construction, Inc.

Transactions for 1/22/2018 through 2/26/2018

			Date	Regular Hours	Total Ovt Hrs	Total Hours
<b>Project Number: P-17-0702-00 Cook County Corrections Div 1 &amp; 1A Demol</b>						
<b>Phase Number: 03 Bid Documents &amp; Permitting</b>						
<b>Task Number: 01 Architectural</b>						
	PALLSTON	Aliston, Pierson	2/6/2018	4.50		4.50
JOC Temp. Road Drawings	PALLSTON	Aliston, Pierson	2/7/2018	4.00		4.00
JOC Temp. Road Drawings	PALLSTON	Aliston, Pierson	2/8/2018	4.00		4.00
JOC Temp. Road Drawings	PALLSTON	Aliston, Pierson	2/9/2018	4.00		4.00
JOC Temp. Road Drawings & Civil Coordination	PALLSTON	Aliston, Pierson	2/12/2018	5.00		5.00
Chicago Code fire & egress code review & drafting of JOC temp road design in coordination with Civil.	PALLSTON	Aliston, Pierson	2/13/2018	3.00		3.00
Chicago Code fire & egress code review.	PALLSTON	Aliston, Pierson	2/14/2018	4.00		4.00
95% CD & JOC drawing plotting and prep. for DoB meeting, DoB Meeting.	PALLSTON	Aliston, Pierson	2/15/2018	2.50		2.50
Meeting minutes logging and documentation as a part of JOC & existing permitting process.	PALLSTON	Aliston, Pierson	2/16/2018	1.00		1.00
<b>Total for 01</b>				<b>32.00</b>		<b>32.00</b>
<b>Task Number: 02 Structural</b>						
	HLATIC	Latic, Haris	1/31/2018	1.00		1.00
<b>Total for 02</b>				<b>1.00</b>		<b>1.00</b>
<b>Task Number: 03 Telecom/Data</b>						
	PALLSTON	Aliston, Pierson	2/23/2018	2.50		2.50
<b>Total for 03</b>				<b>2.50</b>		<b>2.50</b>
<b>Task Number: 04 Civil</b>						

JGARCIA	Garcia, Jose	1/31/2018	1.00	1.00	
Meeting	JGARCIA	Garcia, Jose	2/2/2018	1.00	1.00
Scope change doc.	JGARCIA	Garcia, Jose	2/8/2018	2.00	2.00
Civil Change Order	JGARCIA	Garcia, Jose	2/13/2018	2.00	2.00
	JGARCIA	Garcia, Jose	2/16/2018	2.00	2.00
Survey change order docs	SALIOTTA	Allotta, Sophia	1/31/2018	1.00	1.00
Total for 04			8.00	8.00	
Task Number: 05 Additional Services - Guard Post & Fence					
LHELENE	Helene, Lies	2/21/2018	1.00	1.00	
PALLSTON	Allston, Pierson	1/29/2018	3.00	3.00	
Expanded scope	PALLSTON	Allston, Pierson	1/30/2018	4.00	4.00
Expanded scope sketches	PALLSTON	Allston, Pierson	1/31/2018	3.00	3.00
Expanded scope sketches	PALLSTON	Allston, Pierson	2/1/2018	2.00	2.00
Expanded scope meeting	PALLSTON	Allston, Pierson	2/2/2018	4.50	4.50
Expanded scope			17.50	17.50	
Total for 05			62.00	62.00	
Phase Number: 05 Project Management					
LHELENE	Helene, Lies	2/13/2018	2.00	2.00	
LHELENE	Helene, Lies	2/14/2018	3.00	3.00	
LHELENE	Helene, Lies	2/15/2018	1.00	1.00	
SLONG	Long, Stephen	1/22/2018	1.00	1.00	
SLONG	Long, Stephen	1/25/2018	1.00	1.00	
SLONG	Long, Stephen	1/31/2018	1.00	1.00	
SLONG	Long, Stephen	2/1/2018	1.00	1.00	
SLONG	Long, Stephen	2/2/2018	1.00	1.00	
SLONG	Long, Stephen	2/5/2018	1.00	1.00	

SLONG	Long, Stephen	2/7/2018	1.00	1.00
SLONG	Long, Stephen	2/8/2018	1.00	1.00
SLONG	Long, Stephen	2/9/2018	1.00	1.00
SLONG	Long, Stephen	2/13/2018	1.00	1.00
SLONG	Long, Stephen	2/15/2018	1.00	1.00
Total for 05			17.00	17.00
Total for P-17-0702-00			79.00	79.00

Out of Scope Items completed by Milhouse between January 22 through February 26 for temporary/permanent road:

- 3 - Exhibit Drawings
- 1- Final Concept Drawing
- Structural review of providing an active road over pedestrian tunnels
- Stormwater Permit/Code impacts
- Review of impacts and requirements to CDOT
- 2 Additional Design Coordination Meetings
- Meeting with Joey Tse to Finalize Exhibit Drawings
- Site Visit/Walkthrough of existing on site impacts
- Created proposal for design of temporary and permanent road through DOC campus

**SPAANTECH SCOPE ADDITION JUSTIFICATION**  
**CC DOC DEMOLITION OF DIVISIONS I AND IA**

	SR EE	SR ME	ASSOC ME	CADD	PM	Specific tasks
Incinerator toilets in guard towers added to and then deleted from scope.	24	8	8	16	4	Incinerator toilet detail to sheet P-501 (50% & 90%). Chicago Code review/ research. Combustion Exhaust detail, Incinerator toilet detail to sheet. Incinerator schedule to sheet P-601
Restore water and sewer to guard tower		16	30	12	4	Add new cold water supply connection branch from new rec area spigot water supply main. Add new 4" sanitary drain at guard tower. Represent new guard tower drain and water piping on Site Survey drawing for coordination with Civil. Additional survey coordination for each new utility service for utility conflict resolution per civil & site survey. Invert calculations for water supply from Division IV Mech Room.
Roadway re-location preliminary work	4	4	4			Site Visits 12 hr. Changes to P-102 (6) & P-101 (6) & P-504 (4)
<b>TOTAL</b>	<b>28</b>	<b>28</b>	<b>42</b>	<b>28</b>	<b>8</b>	

<b>TOTAL ADDITIONAL HOURS</b>	<b>134</b>
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ATTACHMENT B

**TONI PRECKWINKLE**

PRESIDENT  
Cook County Board  
of Commissioners

BRANDON JOHNSON  
1st District

DENNIS DEER  
2nd District

JERRY BUTLER  
3rd District

STANLEY MOORE  
4th District

DEBORAH SIMS  
5th District

DONNA MILLER  
6th District

ALMA E. ANAYA  
7th District

LUIS ARROYO, JR.  
8th District

PETER N. SILVESTRI  
9th District

BRIDGET GAINER  
10th District

JOHN P. DALEY  
11th District

BRIDGET DEGNEN  
12th District

LARRY SUFFREDIN  
13th District

SCOTT R. BRITTON  
14th District

KEVIN B. MORRISON  
15th District

JEFFREY R. TOBOLSKI  
16th District

SEAN M. MORRISON  
17th District

## OFFICE OF CONTRACT COMPLIANCE

**EDWARD H. OLIVIERI**

CONTRACT COMPLIANCE DIRECTOR

118 N. Clark County Building, Room 1020 • Chicago, Illinois 60602 • (312) 603-5502

December 18, 2018

Mr. Raffi Sarrafian  
Chief Procurement Officer  
118 N. Clark Street  
County Building-Room 1018  
Chicago, IL 60602

Re: Contract No.1685-15506 (Amendment No. 2)  
Professional Architectural and Engineering Services  
Capital Planning and Policy

Dear Mr. Sarrafian:

The Office of Contract Compliance is in receipt of the above-reference contract amendment and has reviewed it for compliance with the Minority- and Women- owned Business Enterprises (MBE/WBE) Ordinance. After careful review, it has been determined this amendment is responsive to the Ordinance.

Bidder: Millhouse Engineering and Construction, Inc.  
Original Contract Value: \$866,546.33  
Increase Contract Value: \$27,485.00 (Amendment No. 1)  
New Contract Value: \$894,031.33  
Increased Contract Value: \$34,575.20 (Amendment No. 2)  
New Contract Value: \$928,606.53  
Contract Goal: 35% MBE/WBE

<u>MBE/WBE</u>	<u>Status</u>	<u>Certifying Agency</u>	<u>Commitment (Direct)*</u>
Millhouse Engineering and Construction	MBE-6	City of Chicago	100%

\*Commitment percentages are based on the new contract value.

Original MBE/WBE forms were used in the determination of the responsiveness of this contract.

Sincerely,

Edward H. Olivieri  
Contract Compliance Director

EHO/smp

cc: Lillian Lee, OCPO  
Sheila Atkins, OCPP



**Cook County**  
**Office of the Chief Procurement Officer**  
**Identification of Subcontractor/Supplier/Subconsultant Form**

**OCPO ONLY:**  
☐ Disqualification  
☒ Check Complete

The Bidder/Proposer/Respondent ("the Contractor") will fully complete and execute and submit an Identification of Subcontractor/Supplier/Subconsultant Form ("ISF") with each Bid, Request for Proposal, and Request for Qualification. **The Contractor must complete the ISF for each Subcontractor, Supplier or Subconsultant which shall be used on the Contract.** In the event that there are any changes in the utilization of Subcontractors, Suppliers or Subconsultants, the Contractor must file an updated ISF.

Bid/RFP/RFQ No.: 1685-15506	Date: 12/31/2018
Total Bid or Proposal Amount:	Contract Title: Department of Corrections Div. 1 & 1A Demolition
Contractor: Milhouse Engineering & Construction, Inc.	Subcontractor/Supplier/ Subconsultant to be SPAAN Tech, Inc. added or substitute:
Authorized Contact for Contractor: Dolla Crater	Authorized Contact for Subcontractor/Supplier/ Subconsultant: Smita Shah
Email Address (Contractor): dcrater@milhouseinc.com	Email Address (Subcontractor): info@spaantech.com
Company Address 60 E. Van Buren St. (Contractor): Ste 1501	Company Address 311 S. Wacker Drive (Subcontractor): Ste 2400
City, State and Zip (Contractor): Chicago, IL 60605	City, State and Zip (Subcontractor): Chicago, IL 60606
Telephone and Fax 312-987-0061 (Contractor) 312-987-0071	Telephone and Fax 312-277-8800 (Subcontractor) 312-277-8808
Estimated Start and Completion Dates Jan 2018-April 2020 (Contractor)	Estimated Start and Completion Dates Jan 2018-April 2020 (Subcontractor)

**Note:** Upon request, a copy of all written subcontractor agreements must be provided to the OCPO.

<u>Description of Services or Supplies</u>	<u>Total Price of Subcontract for Services or Supplies</u>
professional Engineering and Construction Management Services	\$18,587.70

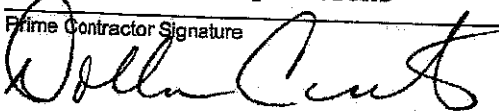
The subcontract documents will incorporate all requirements of the Contract awarded to the Contractor as applicable. The subcontract will in no way hinder the Subcontractor/Supplier/Subconsultant from maintaining its progress on any other contract on which it is either a Subcontractor/Supplier/Subconsultant or principal contractor. This disclosure is made with the understanding that the Contractor is not under any circumstances relieved of its abilities and obligations, and is responsible for the organization, performance, and quality of work. **This form does not approve any proposed changes, revisions or modifications to the contract approved MBE/WBE Utilization Plan. Any changes to the contract's approved MBE/WBE/Utilization Plan must be submitted to the Office of the Contract Compliance.**

Contractor Milhouse Engineering and Construction, Inc.

Name Dolla Crater

Title President, Operations

Prime Contractor Signature



Date 12/31/2018

CONSULTANT COST PROPOSAL			
RFP # 1685-15506 Change Order #2			
Consultant: MILHOUSE ENGINEERING & CONSTRUCTION, INC.		Title of Project: Department of Corrections Division I & Division IA Demolition	
Detail Description			
1. Direct Labor Personnel (Professional or Technical)	Estimated Hours	Rate Per Hour	Estimated Cost
Director	0	\$ 85.00	\$
Senior Engineer	10	\$ 55.00	\$ 550.00
Associate Engineer	22	\$ 45.00	\$ 990.00
CADD/Assistant Engineer	68	\$ 35.00	\$ 2,380.00
		\$	\$
<b>TOTAL LINE 1</b>			\$ 3,850.00
2. Direct Labor Personnel (Clerical)	Estimated Hours	Rate Per Hour	Estimated Cost
Admin	0	\$ 25.00	\$
		\$	\$
		\$	\$
<b>TOTAL LINE 2</b>			\$
3. Burden (Overhead)	Burden Rate	% Base	Burden (\$)
Professional & Technical	150%	\$ 3,850.00	\$ 5,775.00
Admin	150%	\$	\$
		\$	\$
<b>TOTAL LINE 3</b>			\$ 5,775.00
4. "In-House" Cost	<b>ADD TOTAL LINES 1 + 2 + 3</b>		\$ 9,625.00
5. Profit (10%) of Line 4			\$ 962.50
6. Other Direct Costs / Reimbursable Expenses			Estimated Cost
Permit Fees			\$ 5,400.00
<b>TOTAL LINE 6</b>			\$ 5,400.00
7. Additional Services			Estimated Cost
			\$
<b>TOTAL LINE 7</b>			\$
8. Subcontractor Cost (from subcontractor's line 8)			\$ 18,897.81
9. Subcontract Profit (from subcontractor's line 9)			\$ 1,889.78
10. Total Project Cost			\$ 31,522.81
11. Total Project Profit			\$ 2,852.28
12. Total "Not-to-Exceed" Contract			\$ 34,375.20

1/26/2018  
Date

Signature of Authorized Representative of Consultant

Stan-lee Kaderbek  
Vice President, Civil and Transportation

Printed Name of Authorized Representative of Consultant

SUB-CONSULTANT COST PROPOSAL			
RFP # 1685-15506 - Change Order #2			
Subcontractor: SPAAN Tech, Inc.		Title of Project: Department of Corrections Division 1 & Division 1A Demolition	
Detail Description			
1. Direct Labor Personnel (Professional or Technical)	Estimated Hours	Rate Per Hour	Estimated Cost
Senior Electrical Engineer	28	\$ 58.00	\$ 1,624.00
Senior Mechanical Engineer	28	\$ 58.00	\$ 1,624.00
Associate Mechanical Engineer	42	\$ 42.00	\$ 1,764.00
Field/Survey Technician	28	\$ 38.00	\$ 1,064.00
Project Manager	8	\$ 70.00	\$ 560.00
TOTAL LINE 1			\$ 6,636.00
2. Direct Labor Personnel (Clerical)	Estimated Hours	Rate Per Hour	Estimated Cost
		\$	\$
		\$	\$
		\$	\$
TOTAL LINE 2			0
3. Burden (Overhead)	Burden Rate	X Base =	Burden (\$)
	38.18%		\$ 2,599.98
	115.49%		\$ 7,681.83
	%		\$
TOTAL LINE 3		154.64%	\$ 10,281.91
4. "In-House" Cost	ADD TOTAL LINES 1+2+3		\$ 16,897.91
5. Profit ( 10 %) of Line 4			\$ 1,689.79
6. Other Direct Costs	Estimated Cost		
	\$		
	\$		
	\$		
	\$		
TOTAL LINE 6		\$	
7. Additional Services	Estimated Cost		
	\$		
TOTAL LINE 7		\$	
8. Total Project Cost	ADD TOTAL LINES 4+5+6+7		\$ 16,897.91
9. Total Project Profit	ADD TOTAL LINES		\$ 1,689.79
10. Total "Not-to-Exceed" Contract	TOTAL LINES 8+9		\$ 18,587.70

7/20/18  
Date

MPA  
Signature of Authorized Representative of Subcontractor

MP S MARMA  
Printed Name of Authorized Representative of Subcontractor

CONSULTANT COST PROPOSAL			
RFP # 1585-15506 Change Order #2			
Consultant: <b>MILHOUSE ENGINEERING &amp; CONSTRUCTION, INC.</b>		Title of Project: <b>Department of Corrections Division I &amp; Division 1A Demolition</b>	
Detail Description			
<b>1. Direct Labor Personnel (Professional or Technical)</b>	Estimated Hours	Rate Per Hour	Estimated Cost
Director	0	\$ 85.00	\$
Senior Engineer	10	\$ 85.00	\$ 850.00
Associate Engineer	22	\$ 45.00	\$ 990.00
CADD/Assistant Engineer	88	\$ 35.00	\$ 3,080.00
		\$	\$
<b>TOTAL LINE 1</b>			<b>\$ 3,850.00</b>
<b>2. Direct Labor Personnel (Clerical)</b>	Estimated Hours	Rate Per Hour	Estimated Cost
Admin	0	\$ 25.00	\$ 0
		\$	\$
		\$	\$
<b>TOTAL LINE 2</b>			<b>\$ 0</b>
<b>3. Burden (Overhead)</b>	Burden Rate	K Base	Burden (\$)
Professional & Technical	150%	\$ 880.00	\$ 5,775.00
Admin	150%	\$	\$
		\$	\$
<b>TOTAL LINE 3</b>			<b>\$ 5,775.00</b>
<b>4. "In-House" Cost</b>	<b>ADD TOTAL LINES 1 + 2 + 3</b>		<b>\$ 9,625.00</b>
<b>5. Profit (10%) of LINE 4</b>			<b>\$ 962.50</b>
<b>6. Other Direct Costs/ Reimbursable Expenses</b>			<b>Estimated Cost</b>
Permit Fees			\$ 5,400.00
			\$
<b>TOTAL LINE 6</b>			<b>\$ 5,400.00</b>
<b>7. Additional Services</b>			<b>Estimated Cost</b>
			\$
<b>TOTAL LINE 7</b>			<b>\$</b>
<b>8. Subcontractor Cost (from subcontractor's Line 8)</b>			<b>\$ 18,897.88</b>
<b>9. Subcontract Profit (from subcontractor's Line 9)</b>			<b>\$ 1,889.78</b>
<b>10. Total Project Cost</b>			<b>\$ 21,822.81</b>
<b>11. Total Project Profit</b>			<b>\$ 2,852.28</b>
<b>12. Total "Not-to-Exceed" Contract</b>			<b>\$ 24,675.09</b>

1/25/2017  
Date

Signature of Authorized Representative of Consultant

Stan-lee Kaderbek  
Vice President, Civil and Transportation

Printed Name of Authorized Representative of Consultant

SUB-CONSULTANT COST PROPOSAL			
RFP # 1685-15506 - Change Order #2			
Subcontractor: SPAAN Tech, Inc.		Title of Project: Department of Corrections Division 1 & Division 1A Demolition	
<b>Detail Description</b>			
1. Direct Labor Personnel (Professional or Technical)	Estimated Hours	Rate Per Hour	Estimated Cost
Senior Electrical Engineer	28	\$ 58.00	\$ 1,624.00
Senior Mechanical Engineer	28	\$ 58.00	\$ 1,624.00
Associate Mechanical Engineer	42	\$ 42.00	\$ 1,764.00
Field/Survey Technician	28	\$ 38.00	\$ 1,084.00
Project Manager	8	\$ 70.00	\$ 560.00
			\$
TOTAL LINE 1			\$ 6,636.00
2. Direct Labor Personnel (Clerical)	Estimated Hours	Rate Per Hour	Estimated Cost
		\$	\$
		\$	\$
		\$	\$
TOTAL LINE 2			0
3. Burden (Overhead)	Burden Rate	X Base =	Burden (\$)
	38.18%		\$ 2,599.98
	115.46%		\$ 7,681.93
	%		\$
TOTAL LINE 3		154.64%	\$ 10,261.91
4. "In-House" Cost	ADD TOTAL LINES 1+2+3		\$ 16,897.91
5. Profit ( 10 %) of Line 4			\$ 1,689.79
6. Other Direct Costs	Estimated Cost		
	\$		
	\$		
	\$		
	\$		
		TOTAL LINE 6 \$	
7. Additional Services	Estimated Cost		
	\$		
		TOTAL LINE 7 \$	
8. Total Project Cost	ADD TOTAL LINES 4-6		\$ 18,897.91
9. Total Project Profit	ADD TOTAL LINES 5		\$ 1,689.79
10. Total "Not-to-Exceed" Contract	TOTAL LINES 8+9		\$ 18,587.70

7/20/18  
Date

MPD  
Signature of Authorized Representative of Subcontractor

MP S. MARIN  
Printed Name of Authorized Representative of Subcontractor